InnerTrack™ Receiving & Package Tracking

Step 1: Unload

1 Tap **Unload**

2 Select a carrier

3 Scan Tracking #s

4 Tap **Perishable** to mark next scans perishable
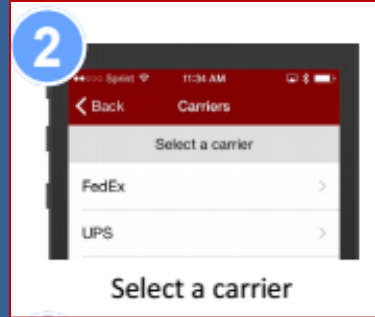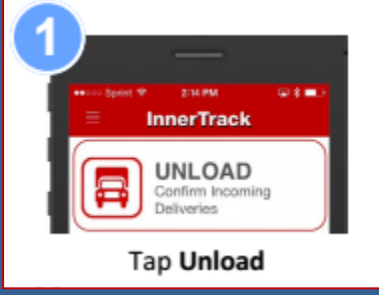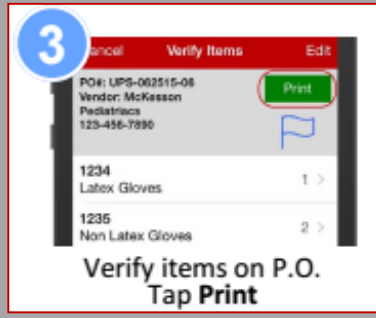
The delivery truck arrives and the receiving team gets started with InnerTrack. During "Unload," packages are offloaded from the truck, scanned into InnerTrack, and marked with special instructions.

*InnerTrack creates end-to-end visibility to the entire receiving process*

Step 2: Stage

1 Tap **Stage**

2 Scan a package

3 Verify items on P.O. Tap **Print**

4 Place label on package

During "Stage," every incoming package is verified to confirm what was received versus ordered. Delivery locations are determined and delivery labels printed and placed on packages.
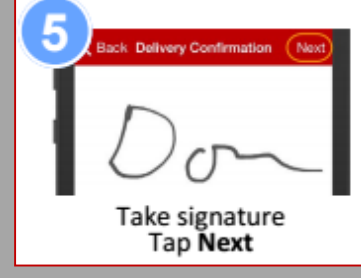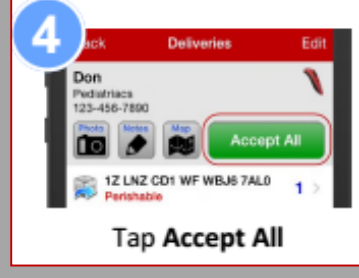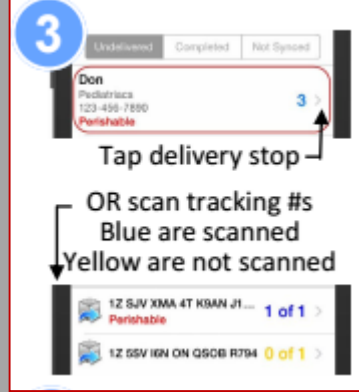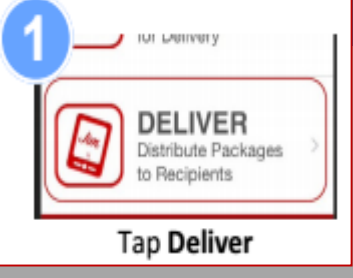
InnerTrack allows staff members to locate shipments anywhere in the process

Step 3: Load

1 Tap **Load**

2 Select a route

3 Scan Tracking #s

4 Red = Perishable
Green = Normal
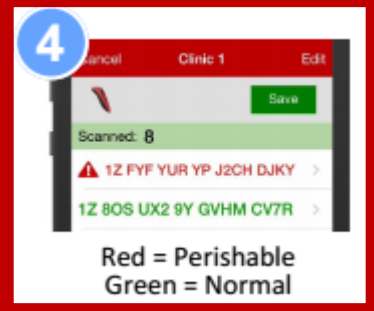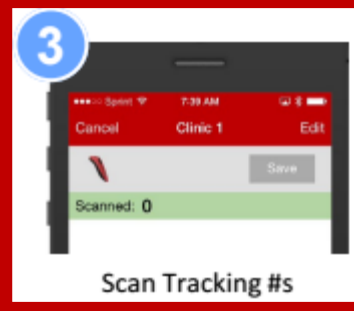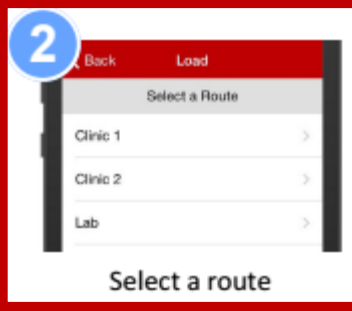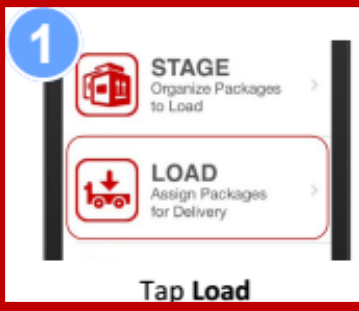
"Load" lets the user to assign packages to routes and load them onto delivery carts. The route is selected and each package is quickly scanned so a record is created of everything on the cart. Special instructions such as "Perishable" are highlighted.

InnerTrack reduces staff time and increases efficiency

Step 4: Deliver

1 Tap **Deliver**

2 Select a route

3 Tap delivery stop

OR scan tracking #s
Blue are scanned
Yellow are not scanned

4 Tap **Accept All**

5 Take signature Tap **Next**

Delivery carts are taken out for deliveries. Packages are scanned as they are delivered, and the electronic signature of the recipient is captured. **An end-to-end record of each transaction is created. Package Status shows current status of every shipment.**

InnerTrack™ automates manual processes, creates visibility to incoming shipments and creates an electronic record of each incoming package.

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